



## JCT LIMITED

CIN: L17117PB1946PLC004565, Regd. Office: Village Chohal, Dist. Hoshiarpur (Punjab)  
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### NOTICE OF THE 71<sup>ST</sup> ANNUAL GENERAL MEETING, REMOTE E-VOTING AND BOOK CLOSURE

Notice is hereby given that:

1. the 71<sup>st</sup> Annual General Meeting of the Company ("71<sup>st</sup> AGM") will be convened on Thursday, 10<sup>th</sup> September, 2020 at 11:30 a.m. IST through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") Facility to transact the Ordinary and Special Business, as set out in the Notice of the 71<sup>st</sup> AGM, in compliance with the applicable provisions of the Companies Act, 2013 and Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with General Circular Nos. 14/2020, 17/2020 and 20/2020 dated 8<sup>th</sup> April 2020, 13<sup>th</sup> April 2020 and 5<sup>th</sup> May 2020, respectively, issued by the Ministry of Corporate Affairs ("MCA Circular/s") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12<sup>th</sup> May 2020 issued by the Securities and Exchange Board of India ("SEBI Circular"), without the physical presence of the Members at a common venue.
2. in terms of MCA Circular/s and SEBI Circular, the Notice of the 71<sup>st</sup> AGM and the Annual Report for the year 2019-20 including the Audited Financial Statements for the year ended 31<sup>st</sup> March, 2020 ("Annual Report") has been sent by email to those Members whose email addresses are registered with the Company/Depository Participants(s). The requirements of sending physical copy of the Notice of the 71<sup>st</sup> AGM and Annual Report to the Members have been dispensed with vide MCA Circular/s and SEBI Circular.
3. Members holding shares either in physical form or in dematerialized form, as on the cut-off date of 03<sup>rd</sup> September, 2020 may cast their vote electronically on the Ordinary and Special Business, as set out in the Notice of the 71<sup>st</sup> AGM through electronic voting system ("remote e-Voting") of National Securities Depository Limited ("NSDL"). All the members are informed that:
  - i. the Ordinary and Special Business, as set out in the Notice of the 71<sup>st</sup> AGM, will be transacted through voting by electronic means;
  - ii. the remote e-Voting shall commence on Monday, 07<sup>th</sup> September, 2020 at 9:00 a.m. IST;
  - iii. the remote e-Voting shall end on Wednesday, 9<sup>th</sup> September, 2020 at 5:00 p.m. IST;
  - iv. the cut-off date, for determining the eligibility to vote through remote e-Voting or through the e-Voting system during the 71<sup>st</sup> AGM, is 03<sup>rd</sup> September, 2020;
  - v. any person, who becomes Member of the Company after sending the Notice of the 71<sup>st</sup> AGM by email and holding shares as on the cut-off date i.e. 03<sup>rd</sup> September, 2020, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [jctsecretarial@jctltd.com](mailto:jctsecretarial@jctltd.com). However, if a person is already registered with NSDL for remote e-Voting then existing user ID and password can be used for casting vote;
  - vi. Members may note that: a) the remote e-Voting module shall be disabled by NSDL after the aforesaid date and time for voting and once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently; b) the Members who have cast their vote by remote e-Voting prior to the 71<sup>st</sup> AGM may participate in the 71<sup>st</sup> AGM through VC/OAVM Facility but shall not be entitled to cast their vote again through the e-Voting system during the 71<sup>st</sup> AGM; c) the Members participating in the 71<sup>st</sup> AGM and who had not cast their vote by remote e-Voting, shall be entitled to cast their vote through e-Voting system during the 71<sup>st</sup> AGM; and d) a person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-Voting, participating in the 71<sup>st</sup> AGM through VC/OAVM Facility and e-Voting during the 71<sup>st</sup> AGM;
  - vii. the Notice of the 71<sup>st</sup> AGM and the Annual Report are available on the website of the Company at [www.jct.co.in](http://www.jct.co.in) and the website of BSE Limited at [www.bseindia.com](http://www.bseindia.com). The Notice of the 71<sup>st</sup> AGM is also available on the website of NSDL at <https://www.evoting.nsdl.com>; and
  - viii. in case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-Voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in), or contact Ms. Pallavi Mhatre, Manager or Ms. Soni Singh, Asst. Manager, National Securities Depository Ltd., Trade World, 'A' Wing, 4<sup>th</sup> Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013, at the designated email IDs: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [pallavid@nsdl.co.in](mailto:pallavid@nsdl.co.in) or [sonis@nsdl.co.in](mailto:sonis@nsdl.co.in) or at telephone nos.: +91 22 2499 4545, or +91 22 2499 4559 who will also address the grievances connected with the voting by electronic means. Members may also write to the Company Secretary at the Company's email address [jctsecretarial@jctltd.com](mailto:jctsecretarial@jctltd.com).
  - ix. those Members holding shares in physical form, whose email addresses are not registered with the Company, may register their email address by sending, scanned copy of a signed request letter mentioning name, folio number and complete address, self attested scanned copy of the PAN Card; and self attested scanned copy of any document (such as AADHAR Card, Driving Licence, Election Identity Card, Passport) in support of the address of the Member as registered with the Company, by email to Company at [jctsecretarial@jctltd.com](mailto:jctsecretarial@jctltd.com) or Registrar of the Company, RCMC Share Registry Pvt Ltd at their email id [investor.services@rcmcdelhi.com](mailto:investor.services@rcmcdelhi.com). Members holding shares in demat form can update their email address with their Depository Participant.
4. the Register of Members and the Share Transfer books of the Company will remain closed from Friday, 04<sup>th</sup> September, 2020 to Thursday, 10<sup>th</sup> September, 2020 (both days inclusive) for annual closing.

For JCT Limited

Sd/-

Date : 17.08.2020

Place : Hoshiarpur

(Sandeep Sachdeva)  
Company Secretary